



C I T Y O F  
**RENO**  
Memorandum

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**DATE:** May 23, 2025  
**TO:** Mayor and City Council  
**THROUGH:** Jackie Bryant, City Manager **Approved Electronically**  
**FROM:** Tyler Shaw, Agenda Manager  
**DEPT:** City Manager's Office  
**SUBJECT:** 06/04/2025 City Council Meeting Draft Agenda Memo

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This memo is intended to provide an overview of the anticipated agenda for the City Council Meeting on Wednesday, June 04, 2025. This is a draft, and agenda items may be revised or removed prior to posting. Additional items not listed in this draft may also appear on the final agenda. The final agenda will be physically posted in compliance with Nevada Revised Statutes (NRS) 241.020(3) (notice of meetings) at Reno City Hall, 1 East First Street, Reno, Nevada 89501. In addition, the final agenda will be electronically posted in compliance with NRS 241.020(3) at [Reno.gov](http://Reno.gov), and NRS 232.2175 at [notice.nv.gov/](http://notice.nv.gov/).

## **City Council Meeting**

### **A Introductory Items**

#### **A.1 Pledge of Allegiance**

#### **A.2 Roll Call**

#### **A.3 Public Comment**

A.3.1 Public Comment

**A.4 Approval of the Agenda (For Possible Action) – 04 June 2025**

**A.5 Approval of the Minutes**

A.5.1 Reno City Council - Regular - 23 April 2025 10:00 AM (For Possible Action)

A.5.2 Reno City Council - Special - 5 May 2025 10:00 AM (For Possible Action)

A.5.3 Reno City Council - Regular - 7 May 2025 10:00 AM (For Possible Action)

**B Consent Agenda (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually. All consent agenda items pulled for discussion will be heard at the discretion of the presiding officer.)**

B.1 Staff Report (For Possible Action): Approval of Privileged Business License - General Business, Secondhand Dealer (New) - Bold Hart Wardrobe, Robin Hart - Home-Based Business. [Ward 2]

**Summary:**

This is an application (R165403A-APP-2025) by Bold Hart Wardrobe for a secondhand dealer license. This is a home-based business located in Ward 2. Staff recommends that Council approve the privileged business license application.

B.2 Staff Report (For Possible Action): Approval of Privileged Business License – Dining Room Alcohol (New) - Dolce Caffe Midtown, Claudio Iturriaga, 1280 South Virginia Street. [Ward 3]

**Summary:**

This is an application (R165359Q-APP-2025) by Dolce Caffe Midtown for dining room alcohol. The business is located at 1280 South Virginia Street in Ward 3 (Exhibit A) and the zoning designation is Mixed-Use Midtown Commercial (MU-MC). Planning comments note that a restaurant with alcohol service is an allowed

use in this zone and allowed to operate 24 hours. Staff recommends that Council approve the privileged business license application.

- B.3 Staff Report (For Possible Action): Approval of Privileged Business License - General Business, Secondhand Dealer (Change of Location) - Motion Tires, Daniel Ramirez, 560 Gentry Way. [Ward 3]

**Summary:**

This is an application (R162522A-AMD-2025a) by Motion Tires for a change of location from 570 Gentry Way, Unit A to 560 Gentry Way. The business is located in Ward 3 (Exhibit A) and the zoning designation is General Commercial (GC). Planning comments note that automotive service and repair is an existing use and allowed to operate from 6:00 a.m. to 11:00 p.m. Staff recommends that Council approve the privileged business license application.

- B.4 Staff Report (For Possible Action): Award of contract to KG Walters Construction, Inc. for the construction of the Reno Stead Water Reclamation Facility (RSWRF) Flow Shave Capacity Project in an amount not to exceed \$1,864,200. (Sewer Fund) [Ward 4]

**Summary:**

The Reno Stead Water Reclamation Facility (RSWRF) export pumps that pump some of the sewage from RSWRF to the Truckee Meadows Water Reclamation Facility (TMWRF) have reached the end of their useful life and need to be replaced. The Flow Shave Capacity Project will replace these pumps, and also increase the pump capacity from 0.5 million gallons per day (MGD) to 0.9 MGD. The project was bid in accordance with Nevada Revised Statutes (NRS) Chapter 338. KG Walters, Inc. (KGW) submitted the best bid. Staff recommends award of contract to KG Walters Construction, Inc. for the construction of the Reno Stead Water Reclamation Facility (RSWRF) Flow Shave Capacity Project in an amount not to exceed \$1,864,200. (Sewer Fund)

- B.5 Staff Report (For Possible Action): Award of a Contract to Gerhardt and Berry Construction for the 2025 Sewer Lift Stations Improvement Project in the amount not to exceed \$1,683,481. (Sewer Fund) [Ward 2, 3, 4]

**Summary:**

The City of Reno (Reno) owns and maintains 29 lift stations. Three of these lift stations require rehabilitation for failing pipes, valves, pumps, and corroded concrete wells. The 2025 Sewer Lift Stations Improvement Project will replace aging equipment, bring the lift stations up to current industry standards and improve safety for maintenance staff at the following lift stations: Sagittarius [Ward 2], Donner Springs [Ward 3], and Stead Bus [Ward 4]. The project was bid

in accordance with Nevada Revised Statutes (NRS) Chapter 338. Gerhardt and Berry Construction (G&B) submitted the best bid. Staff recommends Council award the contract to G&B for a total not to exceed \$1,683,481, which includes the base bid and project contingency, from the Sewer Fund.

- B.6 Staff Report (For Possible Action): Approval of Consulting Agreement for Design Services and Construction Administration Services with BJJ Architecture & Engineering (BJG) for the Truckee Meadows Water Reclamation Facility (TMWRF) Clarifiers 2B Primary and Secondary Rehabilitation Project in the amount of \$216,380 with Reno's share being \$148,501.59. (Sewer Fund)

**Summary:**

Due to the corrosive nature of wastewater treatment processes at Truckee Meadows Water Reclamation Facility (TMWRF), steel and concrete infrastructure needs to be periodically repaired/rehabilitated for continued operation. The goal of the TMWRF Primary and Secondary Clarifiers 2B Rehabilitation Project is to improve the condition of the concrete tank infrastructure and repair and coat steel components as necessary. BJJ Architecture & Engineering (BJG) is a qualified engineering consultant for the design and construction management of this project because of their experience on similar clarifier rehabilitation projects at TMWRF, as well as their familiarity with the operational and maintenance constraints at TMWRF. In addition to design services, construction administration and special inspection services are necessary components for a successful project. This project is listed in the Fiscal Year 2025 Capital Improvement Program (CIP). Staff recommends approval of the agreement with BJJ in an amount not to exceed \$216,380 (Reno's share being \$148,501.59 from the Sewer Fund).

- B.7 Staff Report (For Possible Action): Approval of Professional Service Agreement with Active Network, LLC for Parks and Recreation registration and membership management software services with a one-year subscription in an amount not to exceed \$132,400 plus a 2.7% credit/debit card processing fee to be passed directly to the customer. (General Fund)

**Summary:**

The City of Reno Parks and Recreation Department seeks approval to enter into a new one-year agreement with Active Network, LLC for continued use of the ACTIVE Net software platform, which supports registration, membership management, and facility reservations. The new agreement moves from the current transaction fee model to a subscription model at a negotiated annual cost of \$132,400, with a 2.7% credit card processing fee passed directly to customers for credit/debit card payments. This new agreement is expected to save the City approximately \$86,000 annually compared to the current model.

- B.8 Staff Report (For Possible Action): Approval for the City to utilize available temporary employment services contracts in accordance with the joinder provision in Nevada Revised Statutes (NRS) 332.195. (Various Funds)

**Summary:**

In accordance with the City Purchasing Policy #303, staff is requesting approval to utilize any temporary employment services contracts as allowed under Nevada Revised Statutes (NRS) 332.195. This will allow City temporary employment services to be acquired in an efficient manner, in compliance with the City Purchasing Policy, and in accordance with the joinder provisions under NRS 332.195. Staff recommends approval to utilize any temporary employment services contracts available with joinder provisions for the following five fiscal years.

- B.9 Staff Report (For Possible Action): Acceptance of Grant Award from the David Shaw-Kennedy III Fund at the Community Foundation of Northern Nevada in the total amount of \$18,000 to support the installation of two universal adult changing stations at City of Reno recreation facilities.

**Summary:**

The City of Reno Parks and Recreation Department has been awarded an \$18,000 grant from the David Shaw-Kennedy III Fund at the Community Foundation of Northern Nevada to purchase and install two VersaMax CT4000 universal adult changing stations. These units will be installed at the Evelyn Mount Northeast Community Center and the Moana Springs Community Aquatics and Fitness Center, enhancing accessibility and promoting equitable facility use for individuals with disabilities.

- B.10 Resolution No. \_\_\_\_ (For Possible Action): Resolution to adopt the 2025 Washoe County Regional Multi-Hazard Mitigation Plan.

**Summary:**

The City of Reno is required by federal law, as administered by the Federal Emergency Management Agency (FEMA), to provide an all hazards mitigation action plan that provides guidance and assistance in planning, response, and mitigation of the effects of natural, technological and man-made disasters. The Washoe County Multi-Hazard Mitigation Plan, which includes the City of Reno, the City of Sparks, the Reno-Sparks Indian Colony, Pyramid Lake Paiute Tribe, Truckee Meadows Fire Protection District, and the Truckee River Flood meets federal requirements and is critical to receiving any FEMA disaster funding in the future.

This Plan starts an on-going process to evaluate the risks different types of hazards pose to the County, and to engage the County, Cities, and local participants in

dialogue to identify the steps that are most important in reducing these risks. This constant focus on planning for disasters will make the County, Cities, and local participants, including their residents, property, infrastructure, and the environment, much safer. The entire plan, which includes the portions of the plan relating to the City of Sparks, the Reno-Sparks Indian Colony and the Pyramid Lake Paiute Tribe are available for viewing at the Reno City Clerk's Office at 1 East First Street, Second Floor, Reno, Nevada.

This resolution aligns with the Council's goal of enhancing Public Safety. There is no fiscal impact associated with this resolution. Staff recommends Council adoption of the attached resolution adopting the Washoe County Multi-Hazard Mitigation Plan and authorize the Mayor to sign the Resolution.

- B.11 Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Youth City Council funds to the Boys & Girls Club of Truckee Meadows to defray expenses associated with Day for Kids in the amount of \$2,500. (General Fund)

**Summary:**

The Boys & Girls Club of Truckee Meadows submitted a funding request to the Reno Youth City Council to support Day for Kids, a free annual community event celebrating and serving local youth and families. At its April 24, 2025, meeting, the Youth City Council received a presentation detailing the event's goals and scope, which include youth enrichment, leadership development, and family resource connection. After evaluating the proposal, the members unanimously voted to allocate \$2,500 to support the event at the Gold Sponsor level. This funding will help cover event costs and promote access to Boys & Girls Club programs and services for underserved youth.

- B.12 Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Youth City Council funds to Channel 5 Public Broadcasting, INC dba PBS Reno to defray expenses associated with Be My Neighbor Day in the amount of \$3,000. (General Fund)

**Summary:**

Channel 5 Public Broadcasting, INC dba PBS Reno submitted a funding request to the Reno Youth City Council to support its second annual Be My Neighbor Day event. Scheduled for July 19, 2025, at Idlewild Park, the event is a free, family-focused community celebration inspired by the values of kindness, education, and neighborhood engagement made popular by Mister Rogers and Daniel Tiger's Neighborhood. PBS Reno requested \$5,000, and after discussion, the Youth City Council voted to approve a \$3,000 donation. This financial support will help PBS

Reno expand the event's reach and provide educational resources, community engagement opportunities, and access to youth-serving nonprofits.

- B.13 Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Council Discretionary Funds to the Truckee Meadows Parks Foundation (TMPF) in support of improvements to the Biggest Little Dog Park in the amount of \$5,000. (General Fund) [Taylor]

**Summary:**

Councilmember Taylor would like to allocate \$5,000 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to the Truckee Meadows Parks Foundation. Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

- B.14 Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Council Discretionary Funds to the Historic Reno Preservation Society in support of the Newlands Manor Stone Pillars Restoration Project in the amount of \$2,500. (General Fund) [Duerr]

**Summary:**

Councilmember Duerr would like to allocate \$2,500 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to the Historic Reno Preservation Society. Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

- B.15 Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Council Discretionary funds to the India Arts and Cultural Center (IACC) to support their mission to serve the community by transforming lives through its commitment to providing valuable services, engaging programs, and enriching events from Councilmember Martinez (\$500) and Councilmember Duerr (\$500) in the total amount of \$1,000. (General Fund) [Martinez][Duerr]

**Summary:**

Councilmember Martinez (\$500) and Councilmember Duerr (\$500) would like to allocate \$1,000 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to India Arts and Cultural Center (IACC). Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

- B.16 Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Council Discretionary Funds to the India Association of Northern Nevada (IANN) to support their mission to develop and promote Indian culture in the Northern

Nevada region from Councilmember Martinez (\$500) and Councilmember Duerr (\$500) in the total amount of \$1,000. (General Fund) [Martinez] [Duerr]

**Summary:**

Councilmember Martinez (\$500) and Councilmember Duerr (\$500) would like to allocate \$1,000 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to Indian Association of Northern Nevada (IANN) funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

- B.17 Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Council Discretionary Funds to Education Alliance of Washoe County in support of their mission to unite our community to illuminate and clear pathways for every Washoe County student's brightest future in the amount of \$2,000. (General Fund) [Martinez]

**Summary:**

Councilmember Martinez would like to allocate \$2000 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to Education Alliance of Washoe County. Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

- B.18 Resolution No. \_\_\_\_\_ (For Possible Action): Resolution Donating Council Discretionary Funds to Latino Arte and Culture to support Latino arts, heritage programming, and community engagement in the amount of \$500. (General Fund) [Martinez]

**Summary:**

Councilmember Martinez would like to allocate \$500 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to Latino Arte and Culture. Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

- B.19 Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Council Discretionary Funds to Sierra Nevada Journeys in support of their mission to deliver innovative outdoor, science-based education programs for youth to develop critical thinking skills and to inspire natural resource stewardship in the amount of \$2,000. (General Fund) [Martinez]

**Summary:**

Councilmember Martinez would like to allocate \$2,000 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to Sierra Nevada

Journeys. Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

- B.20 Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Council Discretionary Funds to Urban Roots in support of their mission to support garden-based education, youth programs, and community sustainability initiatives in the amount of \$2,000. (General Fund) [Martinez]

**Summary:**

Councilmember Martinez would like to allocate \$2,000 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to Urban Roots. Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

- B.21 Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Council Discretionary Funds to the Nevada Discovery Museum, in support of their mission to inspire lifelong learning through interactive exhibits, engaging programs, and STEAM (Science, Technology, Engineering, Art, and Mathematics) education in the amount of \$2,000. (General Fund) [Reese]

**Summary:**

Councilmember Reese would like to allocate \$2,000 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to the Nevada Discovery Museum. Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

- B.22 Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Council Discretionary Funds to High Sierra Lacrosse in support of their mission to promote, govern, and protect, girl's and boy's youth and high school lacrosse throughout Northern Nevada, Lake Tahoe, High Sierra, and surrounding areas in the amount of \$2,000. (General Fund) [Reese]

**Summary:**

Councilmember Reese would like to allocate \$2,000 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to High Sierra Lacrosse. Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

- B.23 Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Council Discretionary Funds to Options Veterinary Care in support of their mission to provide quality, affordable, and accessible spay/neuter services and veterinary care options for pets and community cats in order to keep pets and families together

and support a humane community in the amount of \$3,000. (General Fund)  
[Reese]

**Summary:**

Councilmember Reese would like to allocate \$3,000 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to Options Veterinary Care. Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

- B.24 Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Council Discretionary Funds to The Greater Reno Community Ice Skating Association (GRCISA) AKA Reno Ice, in support of their mission to create and maintain a reliable high-quality, ice-skating rink in Reno where both youth and adults can enjoy year-round skating activities in the amount of \$2,000. (General Fund)  
[Reese]

**Summary:**

Councilmember Reese would like to allocate \$2,000 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to Reno Ice. Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

- B.25 Resolution No. \_\_\_\_ (For Possible Action): Resolution donating Council Discretionary funds to the Girl Scouts of the Sierra Nevada, Troop 508, to support the Rainbow Bridge Project from Mayor Schieve (\$1,000), Vice Mayor Taylor (\$500) Councilmember Martinez (\$500), Councilmember Reese (\$1,000), and Councilmember Duerr (\$500) in the total amount of \$3,500. (General Fund)  
[Schieve] [Taylor] [Martinez] [Reese] [Duerr]

**Summary:**

Mayor Schieve (\$1,000), Vice Mayor Taylor (\$500), Councilmember Martinez (\$500), Councilmember Reese (\$1,000), and Councilmember Duerr (\$500) would like to allocate \$3,500 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to the Girl Scouts of the Sierra Nevada, Troop 508. Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

**C Department Items**

- C.1 Staff Report (For Possible Action): Annual City Manager's performance evaluation, including discussion of accomplishments and potential action to accept the evaluation and establish goals for the upcoming year. [City Manager's Office]

**Summary:**

The Reno City Manager Employment Agreement known as “Employment Agreement” requires the City Manager’s annual performance review be held in the last quarter of each fiscal year or more often as directed by City Council. Further, the City Council and City Manager shall jointly define goals and performance objectives deemed necessary for proper operation of the City in the attainment of the City Council’s policy objectives and shall establish the relative priority among the various goals and objectives.

- C.2 Overview of Reno Fire Department and Reno Police Department overtime utilization, staffing practices, and operational impacts. (For Discussion Only)  
[Reno Fire & Reno Police Department]

**Summary:**

This item provides an overview of overtime use in the Reno Fire and Police Departments and how it supports essential public safety services. Both departments continue to experience high overtime utilization driven by staffing shortages, increased emergency call volumes, mandatory training, and mutual aid/regional operation commitments. Overtime is a strategic tool that enables round-the-clock coverage, maintains emergency response readiness, and fulfills regulatory and certification requirements without incurring long-term personnel costs. Public safety operations are governed by labor agreements and minimum staffing mandates that cannot be paused for holidays, leave, or vacancies. While overtime costs are managed within existing budgets and partially reimbursed through regional deployments, its continued use is critical to ensuring consistent service delivery and public safety for the Reno community.

- C.3 Staff Report (For Possible Action): Presentation and discussion on possible short-term rental regulation with potential direction to staff. [Business Licensing]

**Summary:**

On April 23, 2025, Council expressed the desire to discuss the possible regulation of short-term rentals (“STRs”) in the City. This report provides information on the local STR market, regulatory structures of other jurisdictions, and the impacts of creating and enforcing an STR ordinance.

Council is asked to provide direction on this matter and if instructed to do so, staff will proceed with gathering community feedback and drafting an ordinance. Conversely, if Council is satisfied with the current state of short-term rentals, staff will continue to monitor local activity and return with updates as needed.

- C.4 Staff Report (For Possible Action): Presentation and public education on park districts, and potential approval of a professional services agreement with PROS Consulting, Inc. for the development of a Service Plan to explore future district formation in an amount not to exceed \$223,550. (General fund) [Parks and Recreation]

**Summary:**

The City of Reno is a regional provider of parks and recreation, providing programs, recreation facilities, and outdoor spaces to the community. On November 8, 2023 Council adopted the Parks, Recreation and Open Space (PROS) Master Plan which analyzed the current operations of the City's Parks and Recreation Department and identified goals and objectives for improving the park system. The PROS plan found that the Parks and Recreation department was severely impacted by the recessionary economy in 2008 and 2020 and due to a lack of breadth of funding resources and reliance on the General Fund, the Department was and remains vulnerable to periodic economic downturns. Consequently, identifying stable and sufficient funding is critical to the future success of the department to continue providing and improving offerings to the community. NRS 318A (Parks, Trails and Open Space Districts) was established in 2017 and allows for the formation of a Park District(s) could within the Truckee Meadows. Park Districts are an alternative funding source that can be used to acquire, build and maintain parks, pools and recreation centers. Staff recommends approval of the professional services agreement with PROS Consulting, Inc. for the creation of a Service Plan necessary to investigate the formation of a park and recreation special district in the amount not to exceed \$223,550.

- C.5 Staff Report (For Possible Action): Sponsorship of an amendment to the 2024 Truckee Meadows Regional Plan to add a new Regional Utility Site and Corridor. The sponsorship is associated with conditional use permit case LDC25-00047 (Silver Lake to Moya Gas Capacity Project), which was previously approved by the Planning Commission. The amendment would allow for the construction of an underground natural gas line (with greater than 100 psi of pressure) and associated gas regulator station. The project is located in an existing utility corridor located ±375 feet west of the intersection of Silver Lake Road and Peppermint Drive, extending ±9,000 feet north.

**Summary:**

With increasing development in the North Valleys and Cold Springs areas, utilities and infrastructure must be improved to keep up with growth and consumer demand. NV Energy is in the process of decommissioning an old substation and replacing it with a new substation and larger underground gas pipeline in an existing utility corridor located within the Sierra Sage Golf Course. Development and construction of the pipeline and utility infrastructure itself was previously approved by Planning Commission. The next step in the process requires a Regional Plan amendment to expand a portion of the utility corridor. Sponsorship

of this Regional Plan amendment allows NV Energy to upgrade natural gas infrastructure to better serve the North Valleys community and improve public safety. Staff and the Reno City Planning Commission recommend Council sponsor the Regional Plan amendment.

**D Public Hearings - 10:00 AM (Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.)**

**E Ordinances - Introduction (Other Ordinance, Introduction items may be found under the following agenda sections: Public Hearings, and/or Standard Department Items.)**

**F Ordinances - Adoption**

F.1 Ordinance Adoption – Bill No. 7299 (For Possible Action): Case No. LDC25-00037 (Rancharrah Planned Unit Development Master Plan Amendment & Handbook Amendment) Ordinance to amend Title 18, Chapter 18.02 of the Reno Municipal Code, entitled "Zoning," to change the text in the Rancharrah Planned Unit Development (PUD) design standards handbook to: a) change a ±7.2 acre portion of the land use plan from Equestrian Center to Single-Family in order to create Village 8; b) reduce the total number of units from 722 to 469 units; c) modify the objectives of the PUD by removing all references to “equestrian” and “riding facilities;” and d) update the Flexibility section to reflect current RMC processes and other miscellaneous updates to reflect current RMC references; together with matters which pertain to or are connected therewith. [Ward 2]

**Summary:**

The ±140 acre PUD is generally located on the northwest corner of Kietzke Lane and Del Monte Lane. This is a zoning map amendment to the Rancharrah Planned Unit Development (PUD) design standards handbook to: a) change a ±7.2 acre portion of the land use plan from Equestrian Center to Single-Family in order to create Village 8; b) reduce the total number of units from 722 to 469 units; c) modify the objectives of the PUD by removing all references to “equestrian” and “riding facilities;” and d) update the Flexibility section to reflect current RMC processes and other miscellaneous updates to reflect current RMC references. Staff recommends adoption of the attached ordinance.

F.2 Ordinance Adoption - Bill No. 7300 (For Possible Action): Case No. LDC24-00051 (StoneGate Heinz Ranch MPA and ZMA) Ordinance to amend Title 18, Chapter 18.02 of the Reno Municipal Code, entitled “Zoning,” rezoning ±1,767.3 acres generally located partly north of U.S. Highway 395 and west of White Lake

Parkway and partially south of White Lake and U.S. Highway 395 in Cold Springs, from StoneGate Planned Unit Development (PUD) to ±923.3 acres of Industrial (I), ±385.7 acres of Single-Family Residential 5 units per acre (SF-5), ±54.6 acres of General Commercial (GC), and ±403.7 acres of Parks, Greenways, and Open Space (PGOS); together with matters which pertain to or are necessarily connected therewith. [Ward 4]

**Summary:**

The applicant is requesting a rezoning from StoneGate Planned Unit Development (PUD) to ±923.3 acres of Industrial (I), ±385.7 acres of Single-Family Residential 5 units per acre (SF-5), ±54.6 acres of General Commercial (GC), and ±403.7 acres of Parks, Greenways, and Open Space (PGOS) on ±1,767.3 acres generally located partly north of U.S. Highway 395 and west of White Lake Parkway and partially south of White Lake and U.S. Highway 395 in Cold Springs. Staff recommended approval of the application. The Planning Commission vote resulted in a technical denial (three in favor, three in opposition, one absent).

- F.3 Ordinance Adoption - Bill No. 7301 (For Possible Action): Case No. TXT23-00002 (Title 18 – Signs) – Ordinance amending the Reno Municipal Code Title 18, “Annexation and Land Development,” specifically in Chapter 18.02 “Zoning Districts,” Section 18.02.602, entitled “General Overlay Districts,” Chapter 18.05 “Signs,” Section 18.05.103, entitled “Location of Permanent On-Premise Signs”, Section 18.05.107, entitled “Permit Required”, Section 18.05.108, entitled “Exempted On-Premises Permanent Signs”, Section 18.05.109, entitled “On-Premises Signs Prohibited”, Section 18.05.112, entitled “Removal of Abandoned of On-Premises Signs”, Section 18.05.113, entitled “Permanent On-Premises Sign Regulations by Zoning District”, Section 18.05.114, entitled “Additional Regulations for Animated Signs”, Section 18.05.115, entitled “Nonconforming On-Premises”, Section 18.05.118, entitled “Alteration, Enlargement, or Relocation of On-Premises Sign”, add a new Section 18.05.123, entitled “Content Neutrality and Substitution”, Chapter 18.08 “Administration and Procedures,” Section 18.08.602, entitled “Minor Site Plan Review”, and Chapter 18.09 “Rules of Construction and Definitions,” Article 4, entitled “All Other Terms Defined”, in order to remove the sign regulations from the Gaming Overlay, amend the on-premise sign regulations and exemptions for more clarity and consistency among allowances, allow for animated signs associated with schools, address content neutrality, address the relocation of signs relating to public projects, and amend and include certain definitions relating to signs; together with matters which pertain to or are necessarily connected therewith. [Ward 1, 2, 3, 4, 5, 6]

**Summary:**

This is a text amendment to Reno Municipal Code (RMC) Title 18, specific to sign code regulations. Generally the changes include removing the sign regulations from the Gaming Overlay, amending the on-premise sign regulations and exemptions for more clarity and consistency among allowances, allowing for

animated signs associated with schools, addressing content neutrality, addressing the relocation of signs relating to public projects, and amending and including certain definitions relating to signs. The proposed changes, along with annotations describing the change and intent, are identified in redline excerpts from the Development Code document provided as Exhibit A – Title 18 Annexation and Land Development Code Redline Ordinance to this staff report. Staff recommends adoption of the attached ordinance.

- F.4 Ordinance Adoption – Bill No.7302 (For Possible Action): An Ordinance Authorizing the Issuance by the City of Reno, Nevada of its General Obligation (Limited Tax) Sewer Bonds (Additionally Secured By Pledged Revenues), Series 2025A in the Maximum Aggregate Principal Amount of \$69,599,200 and Series 2025B in the Maximum Aggregate Principal Amount of \$400,800 (Principal Forgiveness) for the Purpose of Financing the American Flat Advanced Purified Water Facility (APWF) Sewerage Project for the City; Providing the form, terms and conditions of the bonds and other details in connection therewith; and providing other matters relating thereto.

**Summary:**

The American Flat Advanced Purified Water Facility (APWF) will provide the effluent disposal solution for the Reno-Stead Water Reclamation Facility's (RSWRF) 4MGD expansion. The RSWRF 4MGD expansion and associated APWF project will serve continued development in the North Valleys. In order to complete the necessary expansion, the City proposes to issue the City of Reno, Nevada, General Obligation (Limited Tax) Sewer Bond (Additionally Secured By Pledged Revenues), Series 2025A in the Maximum Aggregate Principal Amount of \$69,599,200 and Series 2025B in the Maximum Aggregate Principal Amount of \$400,800 (Principal Forgiveness) (collectively, the "Bonds") to finance the project. This is a request to adopt an ordinance authorizing the issuance by the City of Reno, Nevada of its General Obligation (Limited Tax) Sewer Bond (Additionally Secured by Pledged Revenues), Series 2025A and Series 2025B (Principal Forgiveness), to be sold to the State of Nevada Department of Conservation and Natural Resources acting by and through the Nevada Division of Environmental Protection in connection with a loan through the State of Nevada Account to Finance the Construction of Treatment Works and the Implementation of Pollution Control Projects (the "State Revolving Fund") and providing other matters relating thereto. Staff recommends Council adoption of Ordinance No. \_\_\_\_.

- F.5 Ordinance Adoption - Bill No. 7303 (For Possible Action): Ordinance to amend Reno Municipal Code Title 14 "Building and construction," Chapter 14.04 "Building and Housing Codes," Section 14.04.001. "Purpose," Section 14.04.007. "Interpretation," Section 14.04.010 "International Existing Building Code," Section 14.04.050 "International Building Code," Section 14.04.100

"International Residential Code," Section 14.04.105 "International Mechanical Code," Section 14.04.110 "International Fuel Gas Code," Section 14.04.115 "Uniform Mechanical Code," Section 14.04.120 "Uniform Plumbing Code," Section 14.04.120.010 Subsection (D) "Apprentice Plumbing Certificate," Section 14.04.125 "National Electric Code," and to adopt the amended versions of the following: 2024 International Existing Building Code, 2024 International Building Code, 2024 International Residential Code, 2024 International Mechanical Code, 2024 International Fuel Gas Code, 2024 Uniform Plumbing Code, 2023 National Electrical Code, Section 14.04.125.005 Subsection (C) "Certificates required under the National Electrical Code," Section 14.04.125.005 Subsection (E) "Certificates Required under the National Electrical Code," Section 14.04.125.010 Subsection (D) "Apprentice Electrical Certificate," Section 14.04.130 "International Energy Conservation Code," together with the Northern Nevada Amendments associated with each code to add and delete certain wording related thereto; together with matters properly relating thereto.

**Summary:**

This is a request to approve amendments to Reno Municipal Code, Title 14 Buildings and Construction, Chapter 14.04 Building and Housing Code, in addition to the adoption of the following codes: 2024 International Existing Building Code, 2024, International Building Code, 2024 International Residential Code, 2024 International Mechanical Code, 2024 International Fuel Gas Code, 2024 Uniform Mechanical Code, 2024 Uniform Plumbing Code, the 2023 National Electric Code, and the 2024 International Energy Conservation Code; and amendments to those codes with the adoption of the 2024 Northern Nevada Amendments, published by the Northern Nevada Chapter of the International Code Council.

**G City Clerk**

- G.1 Staff Report (For Possible Action): Presentation, discussion, and possible action related to the review of the guiding principles and engagement strategies associated with the City of Reno's Boards & Commissions.

**Summary:**

The City of Reno is undertaking a comprehensive review of its boards and commissions as part of a broader effort to strengthen governance and improve community engagement. This initiative will be closely coordinated with the citywide public engagement framework currently being developed by the Community Engagement & Services Department. Together, these efforts reflect the City's commitment to inclusive participation, transparent decision-making, and continuous improvement in how government connects with and responds to the community.

Guided by stakeholder input, the review will evaluate the structure, purpose, and operations of boards and commissions to ensure they are aligned with best practices and responsive to current needs. Areas of focus will include societal and economic shifts, opportunities to streamline processes, advancements in technology, and strategies to strengthen service delivery. The goal is to create a more inclusive, equitable, and effective system for public participation that reflects Reno's evolving priorities.

- G.2 Staff Report (For Possible Action): Discussion and potential appointment of up to one individual to the Civil Service Commission from the following pool of applicants, listed in alphabetical order: Brian Erbis, Randy Flocchini, and KaPreace Young.

**Summary:**

There is currently one vacancy on the Civil Service Commission.

Staff has received applications from Brian Erbis, Randy Flocchini, and KaPreace Young.

The term of appointment for the vacancy is for a partial term for the period from June 1, 2025, through July 10, 2028.

- G.3 Staff Report (For Possible Action): Discussion and appointment or reappointment of up to two individuals to the Reno City Planning Commission from the following pool of applicants, listed in alphabetical order: Yeliz Berg, John Brownell, Kathleen Eagan, Michael Fuess, Tina Gonfiantini, Sophie Jantz, Sydney Poulton, Jennifer Tegnerud, Christopher Waddle, and Jacob Williams (Reappointment).

**Summary:**

There are currently two vacancies on the Reno City Planning Commission (RPC).

The Clerk's Office has received applications from: Yeliz Berg, John Brownell, Kathleen Eagan, Michael Fuess, Tina Gonfiantini, Sophie Jantz, Sydney Poulton, Jennifer Tegnerud, Christopher Waddle, and Jacob Williams (reappointment).

The City Manager will discuss the applicants with the Council Members from which the Wards and/or Mayoral positions are experiencing a vacancy, and will make a recommendation for appointment, subject to Council approval.

The term of appointment for all vacant positions is from July 1, 2025, through June 30, 2029.

## **H Mayor and Council**

H.1 City Council Comments, including announcements regarding City boards and commissions, activities of local charitable organizations and upcoming local community events. (Non-Action Item)

**I Public Hearings - 6:00 PM (Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.)**

**J Public Comment (This item is for either public comment on any action item or for any general public comment.)**

J.1 Public Comment

**K Adjournment (For Possible Action)**